IGNITE AI
SOLUTIONS LTD.

AI Readiness Assessment - Guided Self-Scorecard

1. Leadership Buy-In

Measures executive awareness, vision, and commitment to AI transformation.

Guiding Questions:

- Do senior leaders understand AI's impact?

- Is there a defined AI vision or statement?

- Have executives sponsored AI pilots or investments?

Scoring Guide (0-5):

0: No awareness or interest

1: Occasional mentions only

2: Interest but no funding or plans

3: Basic roadmap or ownership

4: Executive sponsor assigned, investments made

5: Active leadership, KPIs, and visibility

Your Score: _____

2. AI Strategy Alignment

Gauges integration of AI into core business strategy and transformation plans.

Guiding Questions:

- Is AI mentioned in strategic documents?

- Do business leaders view AI as a competitive driver?

- Are there defined outcomes linked to AI initiatives?

Scoring Guide (0-5):

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0: Not considered in strategy

1: Vague references only

2: Informal ideas, no alignment

3: Some business unit support

4: Strategic objectives linked to AI

5: Fully integrated and tracked

Your Score: _____

3. Data Infrastructure

Assesses data quality, access, and governance for AI readiness.

Guiding Questions:

- Is your data centralized and accessible?

- Are data sources consistent and trustworthy?

- Are governance and compliance processes in place?

Scoring Guide (0-5):

0: Data is siloed and unmanaged

1: Digital data exists but is unstructured

2: Partial access with gaps

3: Basic data pipeline in place

4: Governed and AI-ready

5: Strong ecosystem, scalable

Your Score: _____

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4. Workforce Capability

Measures AI awareness, fluency, and readiness across teams.

Guiding Questions:

- Are employees familiar with AI concepts?

- Do teams use AI tools in operations?

- Is there structured training or upskilling?

Scoring Guide (0-5):

0: No awareness or training

1: Curiosity but no action

2: Early adopters only

3: Tools and training available

4: Widespread enablement

5: Fully fluent, self-driven learning

Your Score: _____

5. Current AI Usage

Tracks how deeply AI is embedded into workflows.

Guiding Questions:

- Are any AI tools in daily use?

- Have you built or tested any AI solutions?

- Are AI results used in decision-making?

Scoring Guide (0-5):

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0: No AI usage at all

1: Experimentation only

2: Limited use in silos

3: Active pilots in place

4: Delivering value in multiple areas

5: Embedded and scalable

Your Score: _____

6. Change Readiness

Assesses openness to innovation and change culture.

Guiding Questions:

- Are teams open to trying AI and automation?

- Do leaders support innovation?

- Is there a culture of learning and agility?

Scoring Guide (0-5):

0: Resistant or fearful

1: Change is difficult

2: Some innovation champions

3: Supported experimentation

4: Cultural momentum exists

5: Adaptive and forward-thinking

Your Score: _____

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Total Score: _____ / 30

Interpretation Key

- 0 to 10: Foundational - Focus on awareness, training, and quick wins.

- 11 to 20: Emerging - Build a roadmap, start governance and pilot use cases.

- 21 to 30: Advanced - Optimise, scale, and continuously monitor AI impact.

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Ready to Explore Your AI Readiness?

If this scorecard helped clarify where your organization stands -- and where it could go -- let's take the next step together.

Book a free, no-obligation consultation to:

- Review your readiness results

- Identify quick wins for your sector

- Get a tailored action plan aligned to your business goals

Schedule now with Ignite AI Solutions:

https://calendly.com/christopher-duffy/one-to-one